

**CLAY COUNTY DEVELOPMENT AUTHORITY
REGULAR SCHEDULED PUBLIC MEETING
MINUTES**

February 15, 2023

Present: Keith Ward, Daniel Vallencourt, Tina Clary, Bruce Butler, Alexandra Hill

Staff: Josh Cockrell (Executive Director), April Scott (Legal Counsel)

Guests: Crawford Powell, Clay EDC Stephen Nebrat

Call to Order: **Keith Ward** called the Clay County Development Authority ("CCDA") Public Meeting to order at 4:17 PM.

Roll Call: **Josh Cockrell** recorded the attendance.

Invocation: **Bruce Butler** provided the invocation and Pledge of Allegiance.

Comments from the Public: **Keith Ward** mentioned no comments from the public.

Secretary's Report

Josh Cockrell presented the minutes of the January 18, 2023 meeting. **Bruce Butler** made a motion to approve the minutes. Motion was seconded and passed unanimously.

Treasurer's Report

Tina Clary provided the Treasurer's report regarding the January 2023 financials. **Bruce Butler** made a motion to approve the financials. Motion was seconded and passed unanimously.

Clay EDC Report

Crawford Powell provided an update on Project Gator and recent economic development activity at the Keystone Heights Airport.

Chair's Report

Keith Ward discussed how **Joelle Marquis** would like to resign from the board due to personal obligations; however, the board voted to allow **Joelle Marquis** a leave of absence for six months and then re-evaluate her request. **Bruce Butler** made the motion. Motion was seconded and passed unanimously. **Keith Ward** proposed having the board meeting every two months instead of every month unless strictly necessary. The board voted in favor of having the board meetings every other month. **Daniele Vallencourt** made the motion. Motion was seconded and passed unanimously.

Executive Director's Report

Josh Cockrell provided an update on the defense grants and the status of projects on Camp Blanding. He also mentioned the upcoming Clay Day event.

Attorney's Report

April Scott mentioned no report.

Old Business/New Business/Board Comments

College Drive update: there is no extension to developer. The escrow will be released. The Board discussed listing the property with the option of seller financing.

Dates of Upcoming CCDA Meetings:

April 19, 2023 - CANCELLED

May 17, 2023

June 21, 2023

July 19, 2023

August 16, 2023

September 20, 2023

Adjourned: 4:58PM